

CalATERS-Global Expense Summary

REPORT INFORMATION

Name John Chiang
Expense Dates 09/09/13-09/10/13
Form ID TEA000245157
Approver Richard J Chivaro
Start Date/Time 09/09/13 / 1620
End Date/Time 09/10/13 / 1755
Trip Location LAX-SAC-SF-LAX
Purpose of Trip 9/9TraveltoSAC,9/10attendCalSTRSmtg
Authorization #/ Trip # /

REPORT TOTALS

Report Total 526.93 USD
Department Paid 417.58 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 109.35 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
09/09/13	Airfare - Commercial	208.79	Department Paid	United States (US	1.00		208.79
09/09/13	Lodging	109.35	Cash	United States (US	1.00		109.35
09/10/13	Airfare - Commercial	208.79	Department Paid	United States (US	1.00		208.79

Expense Sub-Totals

Airfare - Commercial 417.58
Lodging 109.35

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost count		46new

Did you obtain prior written approval to exceed the maximum allowed?

No PML 2013-026 Current hotel rate in Sacramento

#46a DPA
required - Lodging